

29 JAN 1976

MEMORANDUM FOR: Chief, Supply Division, OL

SUBJECT : Four-Drawer Filing Cabinets w/Combination Locks

REFERENCES : (a) Memo dtd 8 Jan 76 for C/PhySD/OS from AC/SD/OL, same subject
 (b) Memo dtd 16 Jan 76 for C/SD/OL from DD/PTOS, subject: Procurement of Security Containers
 (c) Memo dtd 23 Apr 74 for D/OL from D/OS, subject: Procurement of Security Containers
 (d) Memo dtd 1 Jul 71 for D/OL from D/OS, subject: Procurement and Issuance of Security Containers

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1. Consonant with past memoranda concerning procurement and issuance of security containers (references b, c, and d) and to furnish guidance requested in reference a, it is requested that you obtain Mosler Class 6 containers, Stock No. 7110-00-920-9320 through the Federal Supply Schedule in the quantity required. This will serve as a mechanism to fulfil the desired goal of eliminating the use of Remington Rand file cabinets outside of designated secure areas at the [redacted]

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2. Future orders of Class 6 four-drawer containers, both for use at the [redacted] and for stock replenishment, should also be the Mosler filing cabinet, capacity (legal) size, 4-drawer uninsulated, with combination lock, Class 6 (hand change Mosler lock), Stock No. 7110-00-920-9320, also obtainable through the Federal Supply Schedule.

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3. With regard to the disposition of on-hand stock of the above items, it is requested that you retain the

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seven Mosler Class 6 containers, 7110-00-920-9343, in depot stock to satisfy emergency issue requirements.

4. The 29 Hillside Class 5E filing cabinets, Stock No. 7110-00-1102-654, currently on hand, may be issued when requisitioned for use in the Metropolitan Washington, D.C. area only. The cabinets should not be issued for use overseas or in Metropolitan areas where floor loading is a problem.

[Signature] Chief, Physical Security Division
Office of Security

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Refs

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